

# Bibliothèque Allard Regional Library

## Registration form for Multi-purpose Room Use

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Verified Library Patron Membership

Staff initials \_\_\_\_\_

Date: \_\_\_\_\_

Name of Registrant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

Date & Hours of meeting: \_\_\_\_\_

Purpose & brief outline of meeting: \_\_\_\_\_

MP room rental fee collected (if applicable) \_\_\_\_\_

Staff initials \_\_\_\_\_

Projector rental fee collected (if applicable) \_\_\_\_\_

Staff initials \_\_\_\_\_

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I have read the Bibliothèque Allard Regional Library Multi-Purpose Room Rules and Regulations and I agree to abide by those rules and regulations and to be responsible for damages to the Library equipment, furniture, and/or facilities during my scheduled use of the room.

Signed: \_\_\_\_\_

Received & scheduled by Library staff member: \_\_\_\_\_ Date: \_\_\_\_\_